

# North City West School Facilities Financing Authority

## Directors:

Doug Rafner, Chairperson, Del Mar Union School District  
Tina Douglas, Vice Chairperson, San Dieguito Union High School District  
Richard Leib, Director, Solana Beach School District  
Mark Risco, Executive Director and Board Secretary

## ITEM 5A

### SEPTEMBER 20, 2018 MINUTES

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District 1 & 2 of the North City West School Facilities Financing Authority held a **Regular Meeting** on **September 20, 2018** at Del Mar Union School District Offices, 11232 El Camino Real, San Diego, CA, 92130. (The letters "JPA" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities Districts 1 & 2).

#### 1. CALL TO ORDER

The meeting was called to order by Chairperson Rafner at 4:00 p.m.

#### ROLL CALL

Directors Present: Doug Rafner, Board Chairperson, Del Mar Union School District  
Tina Douglas, Vice Chairperson, San Dieguito Union High School District  
Caroline Brown, Solana Beach School District  
Holly McClurg, Alternate Director, Del Mar Union School District  
**Quorum Achieved**

#### Other Personnel, Member Districts:

Cathy Birks, Del Mar Union School District  
John Addleman, San Dieguito Union High School District

#### Administration:

Mark Risco, Executive Director  
Gladys Medina, Willdan Financial Services

#### 2. PLEDGE OF ALLEGIANCE

#### 3. APPROVAL OF AGENDA

Moved by Director Brown, seconded by Director Douglas to approve the September 20, 2018 agenda.  
Ayes: Rafner, Douglas, Brown. Motion Carried: 3:0:0

#### 4. APPROVAL OF MINUTES

Moved by Director Douglas, seconded by Director Brown to approve the minutes for the June 19, 2018 Regular Meeting.  
Ayes: Rafner, Douglas, Brown. Motion Carried: 3:0:0

#### 5. PUBLIC COMMENT

- There were no comments from the public.

#### 6. FINANCIAL REPORTS

- Delinquency rate for CFD No. 1 prior year was .02%, current year .17%.

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- Delinquency rate for CFD No. 2 prior year was 0%, current year 3.78%.
- Secretary Mark Risco will confirm the date and number of building permits issued for the MKS residential development.

## 7. ACTION ITEMS

- A. Motion by Director Douglas, seconded by Director Brown to approve the Agreement with Wilkinson Hadley & King Co. LLP to perform annual independence audit of FY 2017-18 North City West School Facilities Financing Authority financial statements for an amount not to exceed \$6,400 including expenses.

Ayes: Rafner, Douglas, Brown. Motion Carried: 3:0:0.

- B. FY 2017-18 Mitigation Fee Report as required by Government Code Section 66006 accepted by Chairperson Rafner. No vote was canvassed.

- C. Motion by Director Brown, seconded by Director Douglas to approve distribution of unencumbered funds at June 30, 2018 to member agency Approved Overruns pursuant to the Facilities Funding Agreement: \$533,324 each to Del Mar Union School District and Solana Beach School District.

Ayes: Rafner, Douglas, Brown. Motion Carried: 3:0:0.

## 8. DISCUSSION ITEMS

- A. Board unanimously agreed to rescheduling of dates and times for regular NCW JPA Board meeting for fiscal year 2018/19.

**Time:** 4:00 p.m., unless otherwise noted

**Location:** Del Mar Union School District Office  
11232 El Camino Real, San Diego, CA

### Proposed Regular meeting dates (for Fiscal Year 2018/19):

Thursday, **September 13, 2018**

Wednesday, **December 12, 2018 at 4:15 p.m.**

Thursday, **March 21, 2019**

Thursday, **June 13, 2019**

## 10. ADJOURNMENT OF MEETING

Moved by Director Douglas, seconded by Director Brown to adjourn meeting.

Ayes: Rafner, Douglas, Brown. Motion Carried: 3:0:0.

Chairperson Rafner adjourned the meeting at 4:28 P.M.

The next Regular Board Meeting will be at 4:15 P.M. on December 12, 2018 at the Del Mar Union School District Office located at 11232 El Camino Real, San Diego, CA.

Approved at December 12, 2018 Board Meeting by vote.

  
Board Secretary

12/12/18  
Date